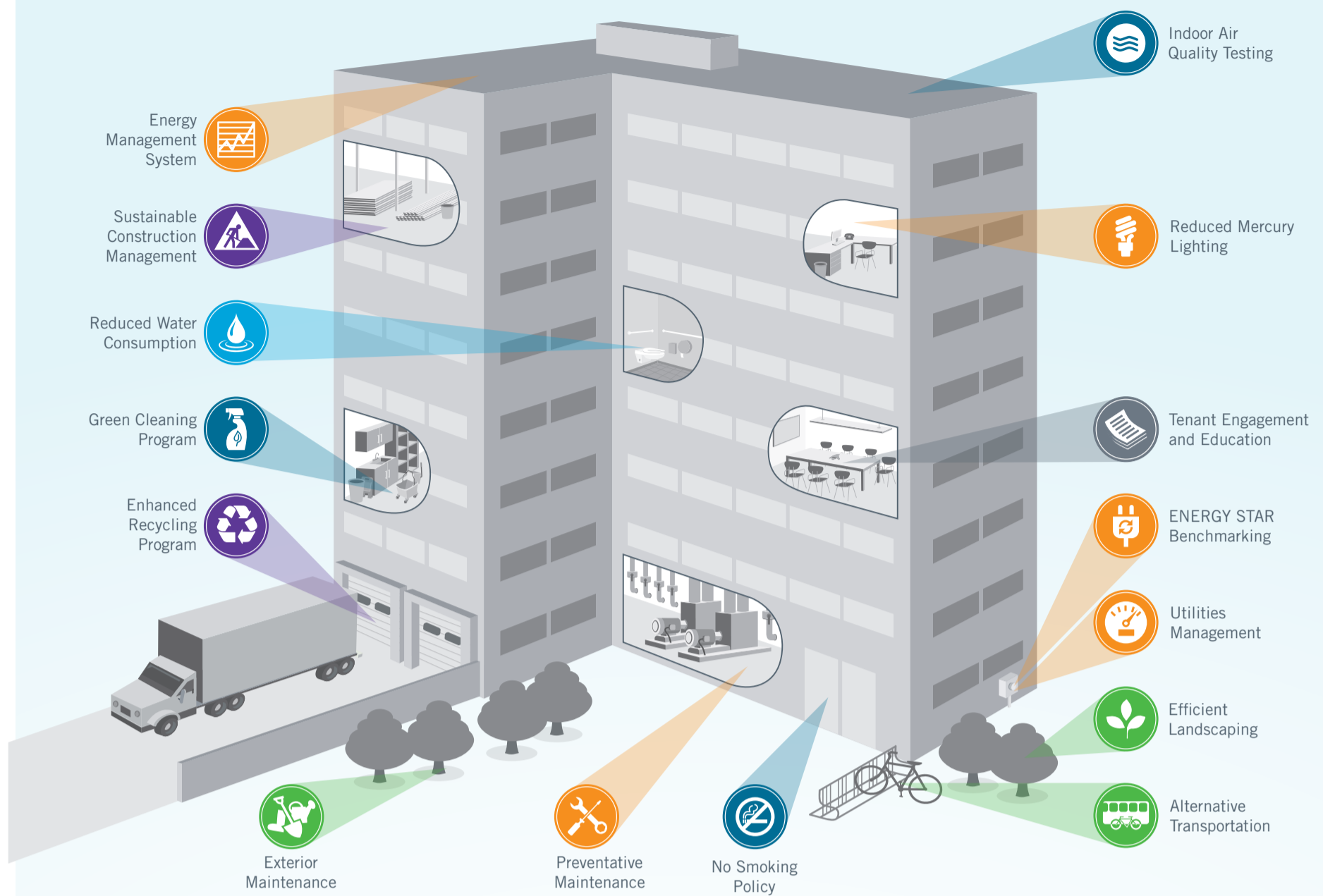


Reduce, Reuse, Rethink

FEATURES OF A SUSTAINABLE BUILDING

Cassidy
Turley



Ways to Make Your Building Green...

SUSTAINABLE SITES



- Ask your landscaping vendor to remove chemical fertilizers from their practices and instead use natural fertilizers.
- Ensure your ice melt and snow removal processes are environmentally friendly by limiting sodium chloride.
- Ask your window cleaners to use Green Seal or other sustainably certified cleaning products when washing the building windows.

WATER EFFICIENCY



- Turn off building hot water heaters when building is unoccupied.
- Water plants early in the morning to reduce evaporation.
- Schedule an annual review of your property's irrigation system.
- Install low flow aerators in the bathroom sinks.

ENERGY AND ATMOSPHERE



- Benchmark your energy consumption using EPA's Portfolio Manager.
- Perform a thermal scan of your building to identify electrical hot spots.
- When possible, sub-meter major building systems and equipment.
- Ask tenants to switch off overhead lights when daylight is sufficient.

MATERIALS AND RESOURCES



- Put recycling bins at all occupants' desks – not just common areas.
- Ask your recycling vendor to present the building's recycling program to the tenants.
- Hold an electronic waste drive to dispose of e-waste properly.
- Institute a food composting program.

INDOOR ENVIRONMENTAL QUALITY



- Limit the CO2 emissions by ensuring there is no idling at loading dock or within 25 feet of an air intake or doorway.
- Use walk off mats at entrances to reduce contaminants entering the building.
- Invite your cleaning vendors to exhibit/discuss the green cleaning program and products to the tenants.

TENANT ENGAGEMENT



- Share energy saving tips, building sustainability accomplishments, suggestions, etc in a tenant newsletter.
- A lobby TV or elevator screen is a great place to share sustainability recommendations.
- Create a [tenant rideshare board](#) to help reduce carbon emissions generated by cars.
- Offer preferred parking spots for hybrid, electric, and compact cars.

Visit www.cassidyturley.com/sustainability to learn more.